



## **License Application Guide Petroleum Road Tanker Driver Certificate**

### **New licence application requirements**

1. Identification Document (ID)
2. A valid certificate of fitness from a doctor approved by the Directorate of Occupation Health and Safety Services;
3. A valid driving licence;
4. A Police Clearance Certificate of the applicant (*should not be older than 1 year at the time of submission of the application*); and
5. A coloured passport sized photo of the applicant.

### **License application procedure:**

To apply, visit the Online Services Portal on the EPRA website and follow the following steps:

1. Click “Create Account”;
2. Click on “License Management” then select “New Licence Application”;
3. Select the preferred Category in this case – *Petroleum Road Tanker Driver Certificate*;
4. Read and accept the licence conditions provided and click on “Proceed with registration icon”;
5. Follow the application process step by step by filling in the required information and click “Save”;
6. Attach the required documents as per the licence category; and
7. Submit the application.

### **License renewal requirements:**

1. Identification Document (ID) for the applicant;
2. A valid certificate of fitness of the applicant from a doctor approved by the Directorate of Occupation Health and Safety Services;
3. A valid driving licence of the applicant;
4. A Police Clearance Certificate of the applicant (*should not be older than 1 year at the time of submission of the application*); and
5. A coloured passport sized photo of the applicant.



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### **Licence Processing period, Validity and charges:**

1. Applications for Petroleum Road Tanker Driver's Certificates are evaluated within 30 calendar days from date of receipt.
2. No fees are charged for Petroleum Road Tanker Driver's Certificates issued by EPRA.
3. To track the status of a licence applications, dial the short code \*363# or send a short message with the word 'license' and the 'application reference number' to 40850 or log into the online licensing portal [www.epra.go.ke/portal](http://www.epra.go.ke/portal).
4. Once approvals have been granted, licencees can download and print the license at their convenience.