



# INFORMATION BULLETIN



## 01

### Venue of the conference

#### 1.1

The conference will take place at **The Edge Hotel & Convention Centre, South C, Nairobi** located 15 minutes from the Central Business District (CBD).

#### 1.2

The hotel's contacts are:

**Address:** The Edge Hotel & Convention Centre,  
South C, Nairobi  
Red Cross Road  
56928-00200 Nairobi, Kenya

**Phone Number:** +254 792 888 111  
+254 101 333 888

**Email:** [info@theedge.co.ke](mailto:info@theedge.co.ke)

**Website:** <https://theedge.co.ke>.

## 02

### Contact Persons

For assistance and further information on the venue of the meeting or hotels, please contact:

**Organization:** Energy Petroleum Regulatory Authority (EPRA)

**Name:** Mr. Lee Okombe

**Contact:** +254 729 563 544

**Email:** [research@epra.go.ke](mailto:research@epra.go.ke)

## 03

### Registration

Registration of participants will be conducted online and on-site at the conference venue.

#### Registration Link:

<https://www.epra.go.ke/conference-registration>

## 04

### Language & Communication

#### 4.1

The meeting will be conducted in the **English language**.

Meeting materials will ONLY be provided in electronic format. Accordingly, participants are required to bring their own portable computers/laptops configured with Microsoft Windows operating system.

#### 4.2

English and Swahili are well spoken in Kenya

#### 4.3

Direct worldwide connections are available, using the international code or telephone operator as necessary.

From outside Kenya, dial 254 followed by the area code (for landline numbers) and the required number. There are 3 mobile operators in Kenya:

- Safaricom
- Airtel
- Telkom

#### 4.4

There shall be free WiFi provided at the Conference Venue.

## 05

### Electricity

Kenya uses the British system's standard three-pin sockets. The domestic power voltage is 240 volts. Participants are encouraged to ensure compatibility with their gadgets or have international power adapters.

## 06

### Programme

The conference programme will be accessed on the EPRA website.

## 07

### Documentation

#### 7.1

The conference will run as a paperless event and the information will be available on the EPRA website.

#### 7.2

The conference shall have a mobile application with all the events information and shall be compatible with Windows, Android and iOS.



08

## Hotels

Delegates are requested to make their own hotel reservations.

A list of recommended hotels within Nairobi are attached on this document to facilitate accommodation planning.

09

## Weather & Clothing

9.1

Nairobi experiences its long rainy season in April, characterized by moderate temperatures and occasional afternoon and evening showers.

Average temperatures range between **15°C and 27°C**.

9.2

Participants are advised to carry:

- Light clothing for daytime
- A light jacket or sweater for cooler mornings and evenings
- An umbrella or raincoat due to intermittent rainfall

9.3

Nairobi local time is **GMT +3**.

## 10

### Kenyan Visa Requirements

#### 10.1

Participants are advised to confirm visa requirements with their respective embassies prior to travel.

#### 10.2

Kenyan visas can be applied for online via the official eVisa platform.

#### 10.3

Participants may be required to present a conference invitation letter and supporting documents during the visa application process.

#### 10.4

Early visa application is strongly recommended.

## 11

### Airport Transfers

Information regarding airport transfers and transport arrangements will be communicated to participants ahead of the conference.

## 12

### Health

#### 12.1

Participants are advised to have valid travel and health insurance for the duration of their stay in Kenya.

#### 12.2

A valid yellow fever vaccination certificate may be required for travelers arriving from countries where the disease is endemic.

#### 12.3

Participants should comply with any applicable health and travel regulations at the time of travel.

## 13

### Banks

#### 13.1

The local currency is the **Kenyan Shilling (KES)**.

#### 13.2

Exchange rates vary and can be obtained from banks or foreign exchange bureaus.

#### 13.3

Banking services are available across Nairobi and foreign exchange services are also accessible at Jomo Kenyatta International Airport.

## List of Hotels

No.	Hotel	Location	Contacts	Distance From Venue
1.	Eka Hotel	Along Mombasa Road (Southern Bypass Interchange)	Contact Person: Jackie Tamurai Tel: +254 725 424377 Email: corp3@ekahotel.com	2.5km
2.	The Boma Hotel	Red Cross Road, South C, Nairobi	Contact Person: Elizabeth Oginda Tel: +254 704 471779 Email: elizabeth.oginda@theboma.co.ke	3km
3.	Radisson Blu Upperhill	Junction of Kilimanjaro and Elgon Road Nairobi, Upper Hill, Nairobi	Contact Person: Latiff Issa Tel: +254 727 581695 Email: latiff.issa@radissonblu.com	6km
4.	La Maison Royale South C	Popo Road La Maison Royale South C, Next to Akila Police Post	Contact Person: Pauline Tel: +254 722 618 335 Email: reservations@lmrhotel.com	1km
5.	Argyle Hotel	Mombasa Road, Nairobi near Jomo Kenyatta International Airport	Contact Person: Yasmin Faith Tel: +254 708 419658 Email: sales3@argylehotelkenya.ke	12.5km
6.	Four Points by Sheraton	Location 9042/1044 Tower Avenue, Jomo Kenyatta Intl Airport	Contact Person: Carol Wasike Tel: +254 709 760000 Email: reservations@fourpointsnairobiairport.co.ke	9km
7.	Weston Hotel	Langata Road, Opposite Wilson Airport	Contact Person: Anne Makena Tel: +254 727 139580 Email: amakena@westonhotel.com	5.4km
8.	Okash City Boutique	Muhoho Ave, Nairobi	Contact Person: Titus Rotich Tel: +254 732 716410 Email: reservations@okashhotel.com	1.9km

## List of Hotels

No.	Hotel	Location	Contacts	Distance From Venue
9.	The Monarch Hotel	Rose Avenue, off Argwings Kodhek, Kilimani	Contact Person: Rachel Tel: +254 710 668363 Email: fom@monarchhotelskenya.com	7.7km
10.	Best Western Hotel	2nd Ngong Avenue, Upper Hill	Contact Person: Derrick Tel: +254 791 245691 Email: reservations@bestwesternnairobi.com	7km
11.	Tamarind Tree Hotel	Langata Link Road	Contact Person: Irene Mutuku Tel: +254 726 690060 Email: fom.tth@tamarind.co.ke	5.4km
12.	Hillpark Hotel	Upperhill, Lowerhill Road	Contact Person: Doreen Mugendi Tel: +254 741 100403 Email: banqueting@hillparkhotel.com	5.3km
13.	Saab Royale Hotel	Ndekwa Avenue, South C Off Mombasa Road	Contact Person: Collins Ouma Tel: +254 711 777111 Email: booking@saabroyalehotel.com	2.3km
14.	Pullman Hotel	Kenya Road, Upperhill	Contact Person: Derrick Tel: +254 791 245691 Email: kevin.nganga@accor.com	6.3km
15.	Melili Hotel	Melili Road, South B	Contact Person: Carol Otieno Tel: +254 704 449454 Email: info@melilihotel.com	3.9km



**EPRA**  
Energy & Petroleum Regulatory Authority

[www.epra.go.ke](http://www.epra.go.ke)



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