GUIDELINES ON LICENSING OF AUTOGAS

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DEFINITION OF TERMS

In these guidelines, unless the context otherwise requires, the following words shall have the meaning as defined:

"Authority"	means the Energy and Petroleum Regulatory Authority established under Section 9 of the Energy Act;
"Autogas"	means Liquefied Petroleum Gas (LPG) used in internal combustion engines
"Autogas retrofit system"	means a system comprising of an LPG container, piping, fittings and instruments installed in a motor vehicle to allow it to run on LPG
Bulk LPG	means liquefied petroleum gas of a combined quantity exceeding eighty kilograms;
" Containers "	means vessel with all its permanent support(s) and attachment(s) installed, used for the storage of automotive LPG;
"consumer"	has the meaning assigned to it in the Act.
"Conversion centre"	means a place where a motor vehicle is modified so that it can run on both liquid petroleum gas (LPG) and petrol or diesel.
"Energy Act"	means the Energy Act 2019;
"feasibility study"	means a document containing the analysis and evaluation of the proposed project to determine that the project meets technical requirements, can be completed within the estimated cost and time, and that it will be profitable;
"KEBS"	"Kenya Bureau of Standards" means the body responsible for standards in Kenya as established under the Standards Act Chapter 496;
"Kenya Standard"	means the specification or code of practice provided under the Standards Act;
"landlord"	means - (a) where the relevant premises are occupied under lease, the person for the time being entitled to the reversion expectant on that lease; and (b) where the relevant premises are occupied under licence, the licensor, except that where the licensor is himself a tenant in respect of those premises, it means the person referred to in paragraph (a);
"liquefied petroleum gas or LPG"	means has the meaning assigned to it in the Act;
"LPG consumer site"	means a facility used by a consumer to store bulk LPG for own use. The total storage capacity shall be limited to 1 metric ton.

“LPG cylinder bank”	means a centralized storage system for LPG consisting of series of LPG cylinders, piping and fittings to provide an uninterrupted supply of gas to consumers
"LPG installer"	means a person licensed to carry out LPG installation work as specified in the Licence issued to him;
"NITA”	means the National Industrial Training Authority;
“Online portal”	Means a web-based platform developed by the authority for the purpose of providing access for licencees to submit data and apply for licences and permit
“Petroleum Act”	means the Petroleum Act No. 2 of 2019
"Revalidation" or "Requalification"	means the completion of an inspection and/or the test required to be performed on an LPG cylinder to determine its suitability for continued service and repair in accordance with the Kenya Standard;
"scrappage"	means the destruction of a defective LPG cylinder;

LIST OF ACRONYMS

BETA	Bottom-Up Economic Transformation Agenda
EPRA	Energy and Petroleum Regulatory Authority
KEBS	Kenya Bureau of Standards
LPG	Liquefied petroleum gas
NTSA	National Transport and Safety Authority

1 Introduction and Background

Over the years, there has been a steady growth and uptake of Liquefied Petroleum Gas (LPG) in Kenya at household and commercial sectors. According to the Energy and Statistics Report 2024, demand for Liquefied Petroleum Gas (LPG) recorded an increase in 2023 to 360,594Mt from 333,830Mt in 2022. With the Government's goal of increasing promote alternative sources of energy and technologies as outline in the National Energy Policy, 2018, various technological advances have been witnessed, key among them being use of LPG as vehicle fuels.

The Government has recognized the potential of autogas in promoting cleaner energy and reducing fuel costs. As of June 2024, approximately 15,000 vehicles had been converted to run on autogas, supported by 17 operational LPG refueling stations across the country. This is coupled with emergence of various autogas conversion centres whose operations ought to be permitted by various Government agencies on aspects of compliance with the Kenya Standards, Occupational Health and Safety and Motor Vehicle Inspection.

The regulation of autogas businesses requires a robust process of ensuring compliance with the Kenya Standards and Environment Health and Safety guidelines given the risks associated with LPG. Additionally, the technical and safety specifications of such facilities is an element Government stakeholders are considering to harmonize in order to ensure safety and reliability.

This guideline guides on permitting and licensing of autogas dispensing facilities in Kenya.

2 Purpose

The purpose of this framework is;

a) To provide regulatory requirements on the design, construction, permitting and licensing of autogas dispensing stations;
b) To provide monitoring and evaluation framework for licensed autogas dispensing stations;
c) To enhance reporting requirements for autogas conversion centres in conjunction with relevant Government agencies

d) To promote safety in the use of LPG vehicles and maintenance of LPG fuel systems

3 Scope

This guideline shall apply to permitting and licensing of autogas dispensing stations and monitoring of conversion centres.

4 Autogas retail dispensing site

1. To ensure the safe operation of Autogas retail dispensing sites, all operators of the stations and LPG road tankers must receive proper training LPG filling operation as well as emergency by persons accredited by the National Industrial Training Authority (NITA).
2. All LPG filling stations are also required to be equipped with the following safety features;

(a) LPG Storage Tank

The Auto gas storage tank(s) shall be designed for aboveground, buried or mounded use. The tank design and installations shall meet the requirements of respective Standards as guided by KEBS.

Buried or mounded tank(s) shall be installed in a separate concrete chamber filled with washed sand to minimize external damage. The tank(s) shall coated with a corrosion-resistant material and fitted with a cathodic protection system to prevent corrosion.

All storage tank(s) installations must be located to ensure easy access for firefighting vehicles.

(b) Pipe work

The pipework shall be installed in accordance to applicable KS EAS 924 series. The piping system design shall include provisions for remotely isolating sections of the system in the event of a fire or emergency. The design shall allow for local isolation to and from the dispenser.

(c) Dispensers

An Auto gas should only be installed, commissioned and serviced by respective LPG Installer for the safe use and handling of auto gas and in accordance with applicable standards, statutory requirements and codes of practice.

The dispensing hose assembly shall incorporate a self-sealing hose breakaway coupling for preventing damage to the LPG dispenser in case the driver accidentally drives away the vehicle when the dispensing nozzle is still engaged to the vehicle.

(d) Pressure Relief Valve

The Auto gas storage tank(s) shall be hall be equipped with one or more pressure relief valves that are designed to relieve vapor. The design, installation and maintenance shall meet the requirements of respective Standards as guided by KEBS.

Pressure relief valves shall be designed to minimize the possibility of tampering.

(e) Excess Flow Valve

The Auto gas storage tank(s) shall be hall be equipped with Excess Flow Valve to shut off the flow of LPG under abnormal conditions. e.g. pipeline rupture

(f) Remote Emergency Shut-down Button

Emergency shut-down buttons shall be installed at key locations throughout the LPG filling station, including the extended fill connection, storage tank, dispensing area, and sales office, to enable shutdown of the entire LPG dispensing system in case of an emergency.

4.1 Construction permit Application

3. A person shall not construct an Autogas retail dispensing site without a construction permit from the Authority.
4. The application for the construction permit above shall be submitted through the online portal provided by the Authority in the prescribed form contained in Appendix II together with the documents specified in the Appendix I

4.2 Operation licence Application

5. A person shall not operate an Autogas retail dispensing site without a licence issued by the Authority.

6. The application for the licence above shall be submitted through the online portal provided by the Authority in the prescribed form contained in the Appendix II together with the documents specified in the Appendix I
7. The Authority shall, before issuance of an operational licence, carry out a pre-licensing inspection to satisfy itself that the construction has been undertaken in line with the approved design.
8. The Authority shall review the application in (4) within 30 days.

4.3 Licence Renewal

9. An application for renewal of an operation licence shall be made at least thirty days prior to the expiry of the licence.
10. The application in (12) shall be submitted together with the documents set out in the Appendix I.

4.4 Operation Obligations

11. An operator of an Autogas retail dispensing site shall put in place traffic control measures to ensure that the operations of the site does not cause obstruction to road users
12. An Autogas retail licensee shall adequately train the Autogas dispenser attendants and truck offloading staff on –
    a. the handling of LPG, refilling operations to a motor vehicle and tanker offloading to the station's storage;
    b. firefighting and first aid skills; and
    c. Emergency response
13. An Autogas retail licensee shall ensure that the person in charge of the station is proficient in at least one official language
14. A licensee shall ensure that the meter used at the Autogas retail dispensing site has been –
    a. type-approved by the body responsible for weights and measures;
    b. has undergone annual or any other such periodic re-calibration by competent person appointed by the body responsible for weights and measures; and
    c. where required, repair of such meters shall be done by a competent person approved by body responsible for weights and measures.
15. An Autogas retail dispensing site licensee shall display unit price in Kenya Shillings per litre.
16. An Autogas retail dispensing site is not permitted to refill LPG cylinders.
17. A person may co-locate both conventional liquid motor fuels and storage and sale of Autogas provided that the construction and operations of the station complies to the requirements of applicable the Kenya Standards

18. A person shall, before construction of or addition of an Autogas to an existing fuel station, apply for a construction permit and a license from the Authority.
19. An Autogas licensee shall ensure that the LPG stored and dispensed at the refilling station meets the quality parameters as set in the Kenya Standards.
20. The Authority may, in consultation with the Kenya Bureau of Standards take samples from the Autogas refilling station for testing to confirm conformity of the LPG to the applicable quality standards.

5 Retrofitting of vehicles for LPG

5.1 Installation, inspection and maintenance

21. The installation, periodic inspection and maintenance of the gas system on vehicles shall be carried out by an EPRA approved LPG installer of the appropriate class;
22. The LPG installer retrofitting vehicles shall operate in a workshop approved by the Kenya Bureau of Standards (KEBS);
23. The container used for automotive LPG shall meet the requisite requirements as set out in KE ISO 20826: 2006 Standard (*Automotive LPG components — Containers*) or its equivalent or updated Edition;
24. The container shall be re-qualified according to the criteria provided in the shall be KE ISO 20826: 2006 Standard (*Automotive LPG components — Containers*) or its equivalent or updated Edition;
25. The installation of the container shall be meet the requirements of KS 2269: 2010 (*The application of liquefied petroleum and compressed natural gases as engine fuels for internal combustion engines — Code of practice*) or its equivalent or updated Edition and any other applicable standard.
26. The container, permanently attached to the vehicle, must be inspected during each periodic vehicle inspection, according to the manufacturer's guidelines, with particular attention to damage, deterioration, and corrosion.

5.2 Safety of the automotive LPG system

27. Containers for vehicles using automotive LPG shall operate safely and correctly, with necessary corrosion prevention measures in place.
28. All vehicles with permanently mounted container(s) must be fueled outdoors and equipped with suitable LPG refuelling equipment.
29. The clearance between an LPG fuel tank and the ground must be maximized and not less than the vehicle's minimum road clearance under maximum spring deflection.

30. No gas conveying connections shall be present in the passenger compartment or enclosed luggage compartment, except for:
    a. Connections on the gas-tight housing, and
    b. The connection between the gas tube or hose and the filling unit, provided it is fitted with an LPG-resistant sleeve and any leaked gas is directly discharged into the atmosphere.
31. In cases where the fuel tank is installed inside a passenger-carrying vehicle:

    a. The tank, its connections, and associated piping (excluding the extended filler and relief valve) must be enclosed in a fixed compartment, and
    b. The tank's valves must be housed in a gas-tight casing.

32. LPG-fuelled vehicles must be parked in well-ventilated areas, away from heat sources, open flames, ignition sources, and open pits.
33. LPG fuelled vehicles should not be parked in basements or underground parking bays.
34. LPG Containers shall meet the following requirements;

(a) LPG Container Requirements

i. High-strength material shall be made from thick steel or composite materials to withstand high pressure.
ii. Excess Flow Valve shall be installed to shuts off LPG flow in case of a sudden rupture or leak.
iii. Pressure Relief Valve (PRV) shall be installed to ensure releases excess pressure to prevent tank explosions.

(b) Multivalve System

i. Filling Valve to prevent backflow of gas during refueling.
ii. 80% Fill Limiter to ensure the tank is never filled beyond 80% capacity to allow for gas expansion.
iii. Service Valve to controls gas flow from the tank to the engine.
iv. Non-Return Valve to prevent fuel from flowing back into the filling hose.

(c) Fuel Lines & Hoses

i. High-pressure, reinforced hoses designed to handle LPG in both liquid and gaseous forms shall be provided
ii. Provision of leak-proof connections fitted with tight seals to prevent leaks.

(d) Electronic Control Unit (ECU)

i. Automatic Fuel Switch that safely transitions between gasoline and autogas shall be fitted.
ii. Leak Detection System to monitor for leaks and shuts off fuel supply if a leak is detected.

(e) Vaporizer/Reducer

i. Pressure Regulator that converts liquid LPG into gas by reducing pressure shall be provided.
ii. Temperature Sensor that prevents freezing of the reducer by using engine coolant for heating.

(f) Solenoid Shut-off Valves

i. Provision of Tank Solenoid Valve that automatically shuts off fuel supply when the engine is off or in case of an accident.
ii. Provision of Engine Solenoid Valve that stops LPG flow if there is a leak or engine malfunction.

(g) Safety Switches & Sensors

i. Crash Sensor that shuts off gas supply in case of a collision.
ii. Overpressure Sensor that detects excessive pressure and releases gas safely.

(h) Fire Protection Measures

i. Heat-sensitive fuses that melt at high temperatures, triggering an automatic shut-off.
ii. Thermal Release Valve that vents LPG safely if exposed to extreme heat.

(i) Exhaust System Modifications

i. Catalytic Converter Optimization to ensure complete combustion and minimizes emissions.
ii. Flame Arrester to prevents backfire-related hazards.

5.3 Identification of containers

35. Each container shall be marked on the fitting plate or ring or marking plate the data as guided in KE ISO 20826: 2006 Standard (Automotive LPG components — Containers) or its equivalent or updated Edition;
36. Upon re-qualification, the container must be clearly marked with the re-qualifying body and the re-qualification date (year and month).

5.4 Data submission

37. The retrofit workshop shall submit to EPRA following information in relation to containers installed in vehicles in the form and manner prescribed by the tenth (10th) day of every month:
    (a) Container capacity
    (b) Serial number of container(s)
    (c) Date of installation
    (d) Date of container qualification
    (e) Registration details of vehicle where the container (s) was installed

5.5 Electric Vehicles Charging Facilities at Liquefied Petroleum Gas Filling Stations

38. The installation of Electric Vehicle (EV) charging facilities at autogas stations shall comply to requirements of the e Electric Vehicle (EV) Charging and Battery Swapping Infrastructure Guidelines, 2023 and applicable Standards as guided by KEBS.
39. All EV chargers and vehicles when charging at the full extent of the charging cable shall be located outside the hazardous areas as guided in KS EAS 924 series and shall also fulfill the requirements of separation distance for fixed sources of ignition as defined in the applicable KS EAS 924 series

5.6 Reporting of accidents

40. An LPG installer, retrofit workshop or vehicle owner shall within forty-eight (48) hours notify the Authority in writing of any accident causing-

    (a) loss of life or personal injury;
    (b) damage to property or the environment; or
    (c) an explosion, spill or fire

41. The information to be submitted to the Authority shall include the following-

(a) name of the owner and vehicle involved;
(b) date and time of the incident or accident;
(c) location and geographical spread of the incident or accident;
(d) number of injuries and/or fatalities if any;
(e) scale of environmental damage if any;
(f) personal property and third-party property damage if any;
(g) description of the events leading to and the most probable cause of the incident or accident.

6 Complaints and Dispute Resolution

Any complaints involving licensees, consumers, or other relevant entities subject to this guideline should, whenever possible, be resolved amicably. If the parties involved fail to reach a mutual agreement, the complaint shall be escalated to the Authority.

7 Register of Licencees and Projects

The Authority shall maintain and publish on its website a register of approved licensees under this guideline.

8 Transition

A person engaged in Autogas business at any stage before publication of these guidelines shall be required to comply within one year of publication.

9 Review

These guidelines shall be reviewed every three years from the date of publication or on need basis.

Appendices

Appendix I: Application requirements

A. Requirements for a Construction Permit for an Autogas Retail/Filling Station

1. Completed online application;
2. Scan of original certificate of incorporation/business registration certificate;
3. Scan of original CR 12 from registrar of companies and/or CR 13 from the Business Registration Service that is not older than three calendar months from the date of issue;
4. Scan of original identification documents (National IDs or Passports) for all the company's directors and/or partners;
5. Scan of original Valid Work Permits Class "G" or "D" for all foreign directors working in Kenya (Foreign directors not resident in Kenya should provide a notarized declaration. Further, any employee given Powers of Attorney by a foreign director should provide a copy of their identification document;
6. Scan of valid Environmental and Social Impact Assessment license from NEMA specifically authorizing development of Autogas dispensing Station
7. Proof of land ownership (copy of title deed in the name of company/director(s)). In the case of land lease, a copy of the duly executed lease agreement in the name of the applicant and duly registered at the Lands Registry;
8. Development permission from the respective County Government (including County Physical Planning Office);
9. Approval to construct acceleration/deceleration lanes from the relevant roads' authority (Kenya National Highways Authority, Kenya Urban Roads Authority; Kenya Rural Roads Authority as applicable;
10. Mechanical engineering drawings approved by a Professional Engineer:
    (a) Specifying materials and design/ operational limitations (The detailed underground tanks designs,
    (b) The detailed corrosion protection designs/methods/basis, Proof of breakaway couplings on the dispensers, site layout design,
    (c) Piping & Instrumentation Diagram for the bulk LPG offloading and vehicle refuelling process, Fire water designs (for truck offloading area) pressure relief valves (location in the facility), water draw off fittings – proof of double isolation/presence of dead's man's valve);
11. Civil and Structural engineering drawings of all civil works approved by a Professional Civil Engineer including (The underground tank farm detailed designs (backfilling materials, structural designs and access manholes), Site drainage system, hard standing surfaces (Canopies and other buildings), internal service roads, etc.);
12. A technical design basis report detailing the materials used, corrosion monitoring, procedures and implementation plan of the project;

13. Design of the Fire suppression systems (firefighting water storage tanks and associated fittings, firewalls etc.) which should be accompanied by calculations showing adequacy of the same.

B. Requirements for a Construction Permit for an Autogas Consumer Site

1. Completed online application;
2. Scan of original certificate of incorporation/business registration certificate;
3. Scan of original CR 12 from registrar of companies and/or CR 13 from the Business Registration Service that is not older than three calendar months from the date of issue;
4. Scan of original identification documents (National IDs or Passports) for all the company's directors and/or partners;
5. Scan of original Valid Work Permits Class "G" or "D" for all foreign directors working in Kenya (Foreign directors not resident in Kenya should provide a notarized declaration. Further, any employee given Powers of Attorney by a foreign director should provide a copy of their identification document;
6. Scan of valid Environmental and Social Impact Assessment license from NEMA specifically authorizing development of Autogas dispensing Station
7. Proof of land ownership (copy of title deed in the name of company/director(s)). In the case of land lease, copy of duly executed lease agreement in the name of the applicant duly registered at the Lands Registry;
8. Development permission from the respective County Government (including County Physical Planning Office);
9. Mechanical engineering drawings approved by a Professional Engineer:
    (a) Specifying materials and design/ operational limitations (The detailed underground tanks designs,
    (b) The detailed corrosion protection designs/methods/basis, Proof of breakaway couplings on the dispensers, site layout design,
    (c) Piping & Instrumentation Diagram for the entire loading process, Fire water designs (for truck offloading area) pressure relief valves (location in the facility), water draw off fittings – proof of double isolation/presence of dead man's valve);
10. Civil and Structural engineering drawings of all civil works approved by a Professional Civil Engineer including (The underground tank farm detailed designs (backfilling materials, structural designs and access manholes), Site drainage system, hard standing surfaces (Canopies and other buildings), internal service roads, etc.);
11. A technical design basis report detailing the materials used, corrosion monitoring, procedures and implementation plan of the project;

12. Design of a Fire suppression systems (firefighting water storage tanks and associated fittings, firewalls etc.) which should be accompanied by calculations showing adequacy of the same.

13. A declaration to EPRA that the consumer site shall exclusively use the liquified petroleum gas for testing vehicles converted within the premise, and shall not engage in the retail dispensing of Autogas.

C. Requirements for Retail of LPG at Autogas Dispensing Station-New

1. Certificate of Incorporation / Business Registration Certificate;
2. CR12 from the Registrar of companies (*should not be older than 1 year at the time of submission of the application. Further, if a Limited company appears as part of the shareholders, provide the company's CR12 plus all the Directors' IDs*);
3. Legible Copies of Identification Documents (*IDs/Passports for all the directors*);
4. Valid Work Permits Class "G" or "D" for all foreign directors working in Kenya (Foreign directors not resident in Kenya should provide a notarized declaration. Further, any employee given Powers of Attorney by a foreign director should provide a copy of their identification document);
5. Proof of land ownership (copy of title deed in the name of company/director(s)). In the case of long term land lease, copy of duly registered lease agreement in the name of the Applicant company plus the title deed of the land owner
6. A valid Tax Compliance Certificate for the applicant from the Kenya Revenue Authority;
7. A valid Single Business Permit for the premises of operation from the respective County Government;
8. A valid Fire Clearance Certificate for the facility from the respective County Government;
9. Project completion report signed and stamped by the Lead Engineer;
10. A letter from the Kenya Bureau of Standards as proof of conformity assessment of the facility against the applicable Kenya Standards;
11. A valid Environmental Social Impact Assessment Licence from the National Environment Management Authority (NEMA) for the proposed site;
12. Certificate of Compliance with the Physical Planning Act 2019 (PPA5 or PPA2);
13. A valid certificate of registration of the facility as a work place from the Directorate of Occupational Safety and Health Services;
14. A valid calibration certificate for the bulk LPG tank(s) at the facility;
15. A valid certificate of calibration of the LPG dispensing units' meters from the Department of Weights and Measures or any firm accredited by the Kenya Accreditation Service (KENAS) to perform calibration for LPG dispensing unit meters;
16. A valid certificate of report on examination for each LPG storage tank (s) at the facility (from an inspector certified by the Directorate of Occupational Safety and Health Services);
17. A colour photo of the facility clearly showing the frontage and the forecourt;
18. A summary Emergency Response Plan from the applicant;
19. A testing and commissioning report of the LPG installation (including Earthing test report, Electrical continuity test report for LPG pipework, X-ray report for welded joints for underground piping,

welder certificates, cathodic protection report for mounded/buried tanks, tank settlement test report, pipework pressure test report and pressure relief valves test report);

20. Proof of installation of ATEX rated electrical appliances at Zone zero and Zone one; and
21. Proof of training of a minimum of two employees in the safe handling of LPG by persons accredited by the National Industrial Training Authority (NITA).

D. Requirements for Retail of LPG at Autogas Dispensing Station-Renewal

1. CR12 from the Registrar of companies (should not be older than 1 year at the time of submission of the application. Further, if a Limited company appears as part of the shareholders, provide the company's CR12 plus all the Directors' IDs);
2. Legible Copies of Identification Documents (IDs/Passports for all the directors);
3. Valid Work Permits Class "G" or "D" for all foreign directors working in Kenya (Foreign directors not resident in Kenya should provide a notarized declaration. Further, any employee given Powers of Attorney by a foreign director should provide a copy of their identification document);
4. A valid Tax Compliance Certificate for the applicant from the Kenya Revenue Authority;
5. A valid Single Business Permit for the premises of operation from the respective County Government;
6. An acknowledgement from NEMA of having submitted an annual Environmental Audit report for the facility (the acknowledgement should not be older than 1 year at the time of submission of the application);
7. A valid Fire Clearance Certificate for the facility from the respective County Government;
8. A valid certificate of registration of the facility as a work place from the Directorate of Occupational Safety and Health Services;
9. A valid calibration certificate for each LPG Storage tank (s) at the facility;
10. A valid certificate of calibration of the LPG dispensing units' meters from the Department of Weights and Measures or any firm accredited by the Kenya Accreditation Service (KENAS) to perform calibration for LPG dispensing unit meters;
11. A valid certificate of report on examination for each LPG storage tank (s) at the facility (from an inspector certified by the Directorate of Occupational Safety and Health Services);
12. A colour photo of the facility clearly showing the frontage and the forecourt;
13. Proof of training of a minimum of two employees in the safe handling of LPG from a person accredited by the National Industrial Training Authority, the validity of which should not be less than 3 years;
14. Quarterly test and maintenance reports for (cathodic protection, earthing test report, leak test report) by an EPRA approved installer for the last 1 year; and
15. A summary Emergency Response Plan for the site.

Appendix II: Application forms

A. FORM I: APPLICATION FOR A CONSTRUCTION PERMIT FOR A AUTOGAS FACILITY

1. **Application Type:**
    a. ☐ New Application
    b. ☐ Amendment Application
        i. Amendment Details: _____

2. **Type of Construction permit:**
    a. ☐ Autogas Consumer Site
    b. ☐ Autogas Retail dispensing site

3. **Bio Data:**
    i. Business/Company Name:
    ii. Postal address:
    iii. Email Address:
    iv. Telephone:
    v. Physical Address:
    vi. Registration Date:
    vii. Business Type
    viii. Business Registration No.:
    ix. Contact Person
        a. Name
        b. Designation
        c. Mobile Number
    x. Country:
    xi. County:

4. **Details of proprietors or partners owning business or directors/shareholders of the company, as the case may be:**

Name	Nationality	No of shares	Passport/ ID No.s
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____ _____ _____ _____

5. **Proposed location of the Autogas facility:**

   I. Plot No: _____

   II. Name of area: _____

   III. Sub-County: _____

   IV. County: _____

GPS coordinates:

Longitude: _____ Latitude: _____

6. **Full description of the Autogas facility:**

   a) Expected storage capacity (MT):

   (For Consumer Sites this will be limited to a total storage capacity of 1 metric ton)

7. Attach the certified copies of documents as per set criteria for construction permit for the requisite permit category in Autogas Guidelines 2025

B. FORM II: APPLICATION FOR AUTOGAS GAS BUSINESS LICENCE

1. **Type of Licence**
   a. ☐ Retail of LPG at Autogas Dispensing Station
   b. ☐

2. **Application Type:**
   a. ☐ New Application
   b. ☐ Renewal Application
   c. ☐ Amendment Application
      i. Amendment Details: _____

3. **Bio Data:**
   i. Business Name
   ii. Postal address:
   iii. Email Address:
   iv. Telephone:
   v. Physical Address:
   vi. Registration Date:
   vii. Business Type
   viii. Business Registration No.:
   ix. Contact Person
      a. Name

b. Designation
c. Mobile Number

x. Country:
xi. County:

4. **Details of proprietors or partners owning business or directors/shareholders of the company, as the case may be:**

Name	**Nationality**	**No of shares**	**Passport/ ID No.s**
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. **Proposed location of the business premises:**
   V. Plot No: _____
   VI. Building Name: _____
   VII. Street/Market: _____
   VIII. County: _____

GPS coordinates:

Longitude: _____ Latitude: _____

6. Attach the certified copies of documents as per set criteria for licensing for the requisite licence category in Autogas Guidelines 2025